

### Meeting Minutes

Meeting Called to Order Thursday November 21, 2024, by Bob Webb, Chairman at 6:01 pm, following the Annual Meeting presentation of the Annual Financial Review and Annual Report.

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Bob Webb	Marcy Sowa	Gene Merrill (IVWC)
Jim Gurley	Kevin O'Brien (IVWC Staff)	Carol Crawford (IVWC)
Rhett Nelsen		
Bob Schmidt		
Janice Denney (IVWC)		
Katrina Poydack		
Arlyse DeLoyola, Staff		
John Bellville, Staff		
Zachary Robinson- Guest		
Matthew Robinson- Guest		
Bill Joerger-Guest		
Lydia Robinson- Guest		

**SCRIBE**

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Notes were taken by Arlyse DeLoyola

- **Minutes:** The minutes from the October meeting were presented to the Board for review.
  - Rhett Nelsen made a motion to approve the minutes for October.
  - Jim Gurley seconded the motion.
  - The motion carried.
  
- **Financials:** The Financial Reports from October 2024 were presented to the Board for review.
  - Jim Gurley made a motion to accept the financial reports.
  - Bob Schmidt seconded that motion.
  - The motion carried without dissent.

**OLD BUSINESS**

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- Old Business was moved on the agenda to after New Business

**NEW BUSINESS**

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- **Garden Club Award**  
 Janice presented the district with a Certificate of Appreciation from the Illinois Valley Garden Club for supporting their 2024-2025 Yearbook. Arlyse noted that thanks are due Janice, as she paid for the ad.
- **Election of Vice Chair**  
 With the resignation of Chairman Reid, Vice-Chair Bob Webb moves to his position, leaving the Vice-Chair position vacant. Discussion was held.
  - Bob Webb made a motion to appoint Rhett Nelsen as Vice-Chair for the remainder of the year.
  - Jim Gurley seconded the motion.
  - The motion passed without dissent.

- **Discussion of Vacant Position**

Arlyse explained that the ODA requires a self-attestation document be filed for anyone desiring appointment to the vacant director position. The form was made available and will be reviewed by ODA if/when presented.

- **Appointment of Contract Officer**

John Noted that with the resignation of Bill Reid, we need to appoint a new Contract Officer. Duties were reviewed.

- **Rhett Nelsen made a motion to appoint the Chairman as the Contract Officer for the District.**
- **Jim Gurley seconded the motion.**
- **The motion passed unanimously.**

- **December Meeting Planning**

Discussion was held regarding the December meeting. Staff agreed to handle the preparations and it will be a Christmas Party and White Elephant Gift Exchange with a Pot-Luck and Main Dish provided by the District.

## **OLD BUSINESS**

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- **Water Quality Monitoring Update**

Maelagh Baker reported the status of the Water Quality Monitoring Program. The 2024 Grant has been exhausted as have the two donations which allowed the sampling to continue for a few weeks longer. She encouraged the Board to seek further donations, noting that one round of sampling and testing can be completed with approximately \$2500.

The OSU SONDE Contract was also discussed. Staff are contracting with OSU to install, maintain and take readings from this equipment which is analyzing the effect of wildfire on drinking water supply.

Also discussed was the AG Water Quality grant for the coming year, which will include passive monitoring.

- **Bio-Char Kilns**

John has sought advice from Special Districts Association of Oregon regarding the use of our kilns by the public. SDAO cited liability risk factors in the loaning of this equipment. The board asked John to investigate how other Districts handle this. IVFROG has also expressed interest in using the kilns.

The matter was tabled to the January meeting.

## **CONTINUING**

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- **Staff Reports:**

**John** reviewed his report.

**Arlyse** reviewed her written report- noting also that the election results are not yet official and that ODA will contact her when they have been certified by the County Clerk.

- **Partnering Agency Reports:**

IV Watershed Council Executive Director Kevin O'Brien reported that he has resubmitted the grant for continuation of the work on Crooks Creek. He will be sending Requests for proposals out soon on the Horse Creek project which IVWC is managing for the US Forest Service. He noted that IVWC and the US Forest Service Wild Rivers Ranger District have a new master agreement.

Bill Joerger has been accepted to the IV Watershed Council board.

**Public Comment:** There were no public comments.

## **NEXT MEETING**

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**Public Comment:** There were no public comments.

**NEXT MEETING**

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The next monthly meeting is to be held on December 19<sup>th</sup> at 6:00 pm at the Illinois Valley SWCD Office and via ZOOM. There will be a pot-luck meal and white elephant gift exchange.

**ADJOURNMENT**

The meeting was adjourned at 7:10 pm.

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APPROVED MINUTES: Robert Well DATE: 12 19. 2024