

Topic: Illinois Valley Soil & Water Conservation District Meeting

Time: Thursday, April 22, 2021 6:00 PM PDT

Join Zoom Meeting

<https://zoom.us/j/95435099861?pwd=UXNsUEgyT200Ym9ZUVhEa1UvbnFUdz09>

Meeting ID: 954 3509 9861

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One tap mobile

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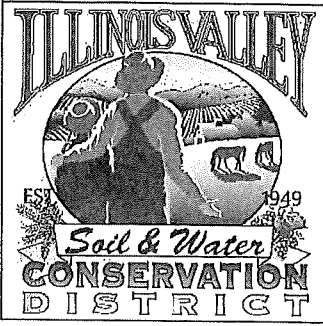
+1 929 436 2866 US (New York)

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Meeting ID: 954 3509 9861

Passcode: 21861768

Find your local number: <https://zoom.us/u/ab7y7ctjWv>



Illinois Valley Soil and Water Conservation District
331 E Cottage Park Dr Suite 1B - P.O. Box 352
Cave Junction, OR 97523
Phone: 541-592-3731

Bi-Monthly Board Meeting Agenda April 22, 2021- *SWCD Conference Room/ZOOM*

- I. 6:00 PM: Call to Order
- II. 6:05: Acceptance of Minutes
- III. 6:30 PM: Acceptance of Financial Reports
- IV. 6:35 PM: Old Business
 - a. Report on hiring of contract employee.
 - b. Swearing-in of Bob Schmidt (completed)
- V. 6:55 PM: New Business
 - a. White Ditch Contracts
 - b. Plant Sale
 - c. Algae Bloom Kheery Creek
 - d. Consideration of new associate director applicants- Action Item
- VI. 7:00 PM: Staff and Partnering Agency Reports
 - a. Tracey's report
 - b. Arlyse's Report
- VII. 7:10 PM: Public Comments/Guest Speakers – Marganne Allen, ODA
- VIII. 7:15 PM: Adjourn

Meeting Minutes

Meeting Called to Order Thursday February 25th by Bill Reid, Chairman at 6:03 pm

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Bill Reid	Marcy Sowa	Joy McEwen (WC)
Rhett Nelsen	Jim Gurley	Bob Schmidt
Katrina Poydack	Gene Merrill (WC)	Bob Webb
Arlyse DeLoyola (Staff)	Tracey Reed (Staff)	Carol Crawford (WC)
Janice Denney (WC)	Kevin O'Brien (Staff)	
Don Young (WC)		

SCRIBE

Notes were taken by Arlyse DeLoyola

The meeting began with the Oath of Office being administered to Katrina Poydack, Jim Gurley and Marcy Sowa, as they were sworn into their newly elected terms.

- **Minutes:** The minutes from the December meeting were presented to the Board for review.
 - **Katrina Poydack made a motion to approve the minutes for December.**
 - **Marcy Sowa seconded that motion.**
 - **The motion carried without dissent.**

- **Financials:** The Financial Reports from July 1, 2020– January 31, 2021 were presented to the Board for review.
 - **Marcy Sowa made a motion to accept the financial reports.**
 - **Jim Gurley seconded that motion.**
 - **Discussion was held.**
 - **The motion carried without dissent.**

OLD BUSINESS

- **Hiring Subcommittee**
 - The subcommittee met Tuesday and had a Zoom discussion with Angela Boudro. The committee recommended that the board approve the contract as presented by Tracey Reed. Discussion was held.
 - **Marcy Sowa made a motion to approve the contract as written, to hire Angela Boudro for a term of 6 (six) months effective March 1, 2021.**
 - **Rhett Nelsen seconded the motion**
 - **The motion passed without dissent.**

- **Meeting Frequency/Accidental Quorum Question**

- Arlyse reported that Eric Nussbaum's opinion of the "accidental quorum" that will occur during bi-monthly Watershed Council meetings will NOT violate Public meeting Law as long as there is no discussion of SWCD business at the Watershed Council Meetings. She noted that he was very much in favor of splitting up the meetings.
- **ODA Training/ who attended- how was it?**
 - Janice Denney attended the New Director Training and stated that there was a lot of good information.
 - Marcy Sowa attended the AG Water Quality Session and found it to be very interesting.
 - Arlyse attended at least 8 of the sessions for the week and took something from each one.

NEW BUSINESS

- **Grant Reporting Update**

- Tracey reported that she had completed the Two-Year monitoring report on the Bridgeview Project and the Final of the Ford Family Foundation Grant. She shared before and after photos of the Bridgeview Project, which illustrated the success of the work.
-

CONTINUING

- **Staff and partnering agency reports were presented to the board:**

- Tracey reported that she has been able to work one to four hours per week and is expecting to be back to her normal 32 hours per week schedule in the Fall when her daughter is able to return to school again. Arlyse reported that all was going well in the new office in spite of the outer areas not being finished as yet. She announced that she would likely be absent for the next meeting (April) and would need to have a volunteer for taking notes. Tracey Reed mentioned that she could do it.
- Chairman Reid announced that Associate Director John Gardiner had resigned from the board.
 - Janice Denney mentioned she had read an article in The Courier recently which stated that the Marijuana Tax had created a surplus in tax revenue and asked what could be done to funnel some of this to our organizations and the Valley. Gene Merrill explained that most of the tax is collected in larger metro areas because the tax goes to the counties where the products are SOLD as opposed to where they are PRODUCED. Discussion was held regarding how to get this changed.
 - Chairman Reid gave the Oath of Office to another newly re-elected Board member, Rhett Nelsen. It was noted that Bob Schmidt would have to be sworn in at a later date due to his absence.

NEXT MEETING

The next meeting is to be held on April 22nd at 6:00 PM at the Illinois Valley SWCD Office and via ZOOM.

ADJOURNMENT

Adjournment: The meeting was adjourned at 6:45 pm .

APPROVED MINUTES: _____

DATE: _____

Illinois Valley Soil & Water Conservation District
Balance Sheet
As of March 31, 2021

	<u>Mar 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	80,705.63
Savings Account - Thompson Crk	231.53
Total Checking/Savings	<u>80,937.16</u>
Total Current Assets	<u>80,937.16</u>
TOTAL ASSETS	<u><u>80,937.16</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-170.18
Total Accounts Payable	<u>-170.18</u>
Credit Cards	
Umpqua Credit Card	-2,046.65
Total Credit Cards	<u>-2,046.65</u>
Total Current Liabilities	<u>-2,216.83</u>
Total Liabilities	-2,216.83
Equity	
Opening Balance Equity	8,402.66
Unrestricted Net Assets	24,458.76
Net Income	50,292.57
Total Equity	<u>83,153.99</u>
TOTAL LIABILITIES & EQUITY	<u><u>80,937.16</u></u>

Illinois Valley Soil & Water Conservation District
Profit & Loss
 July 2020 through March 2021

	Jul '20 - Mar 21
Ordinary Income/Expense	
Income	
Donations	530.00
Employee HB Cont.	39.18
Grants Received	89,505.55
	<hr/>
Total Income	90,074.73
	<hr/>
Gross Profit	90,074.73
Expense	
Accounting Fees	1,750.00
Contracted Services	5,218.70
Equipment & Software	5,773.82
Insurance	
General Liability Insurance	2,260.00
	<hr/>
Total Insurance	2,260.00
Internet Services	199.97
Mileage	111.13
Other	
Advertising	96.00
Dues & Subscriptions	255.00
Postage/Mailing fees	91.80
Power and Electric	137.53
Printing & Copying	642.34
Rent Expense	3,833.48
Taxes	369.32
Telephone	721.23
Website/Internet fees	4,347.71
	<hr/>
Total Other	10,494.41
Reconciliation Discrepancies	-1,889.17
Supplies & Materials	545.99
Wages and Salaries	
Medical Insurance	500.94
Wages and Salaries - Other	14,875.68
	<hr/>
Total Wages and Salaries	15,376.62
	<hr/>
Total Expense	39,841.47
	<hr/>
Net Ordinary Income	50,233.26
Other Income/Expense	
Other Income	
Interest Income	0.04
Refunds	1,169.00
Reimbursement	-150.00
	<hr/>
Total Other Income	1,019.04
Other Expense	
Fire protection	959.73
	<hr/>
Total Other Expense	959.73
	<hr/>
Net Other Income	59.31
	<hr/>
Net Income	<u><u>50,292.57</u></u>

Illinois Valley Soil & Water Conservation District

4/1/2021 11:19 AM

Register: Checking Account

From 02/01/2021 through 03/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/08/2021	20701	Cardinal Business Se...	Accounts Payable	784581	714.57	X		69,583.85
02/20/2021			Grants Received	Deposit		X	14,580.00	84,163.85
02/22/2021	20702	IV DATA CENTER	Accounts Payable	March 50%	21.25			84,142.60
02/23/2021	20703	Umpqua Bank	Umpqua Credit Card	4798 5100 616...	50.97			84,091.63
02/23/2021	20704	Cardinal Business Se...	Accounts Payable	784581	883.32			83,208.31
03/01/2021	20705	US Cellular	Accounts Payable	951128871	86.34			83,121.97
03/04/2021	20706	Pacific Source Healt...	Accounts Payable	Kevin HB Cont...	7.94			83,114.03
03/04/2021	20707	Staples	Accounts Payable	LA 1041286	59.45			83,054.58
03/09/2021	20708	Wells Fargo	Accounts Payable	97345735	134.62			82,919.96
03/09/2021	20709	Cardinal Business Se...	Accounts Payable	784581	967.90			81,952.06
03/09/2021	To Print	Cardmember Service	Accounts Payable	479851006165...	104.49			81,847.57
03/22/2021	20710	Cardinal Business Se...	Accounts Payable	784581	903.27			80,944.30
03/23/2021	20711	Umpqua Bank	Umpqua Credit Card	4798 5100 616...	130.96			80,813.34
03/25/2021	20712	IV DATA CENTER	Accounts Payable	50% Internet	21.25			80,792.09
03/29/2021	20713	US Cellular	Accounts Payable	951128871	86.46			80,705.63

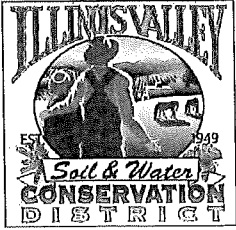
Illinois Valley Soil & Water Conservation District
Profit & Loss Budget vs. Actual ODA Capacity

04/01/21

Cash Basis

July 2020 through March 2021

	Jul '20 - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Employee HB Cont.	39.18	638.82	-599.64	6.1%
Grants Received	68,734.75	68,734.75	0.00	100.0%
Landowner contributions	0.00	0.00	0.00	0.0%
Total Income	<u>68,773.93</u>	<u>69,373.57</u>	<u>-599.64</u>	<u>99.1%</u>
Gross Profit	68,773.93	69,373.57	-599.64	99.1%
Expense				
Bank Fees	0.00	18.00	-18.00	0.0%
Contracted Services				
RARE Program	0.00	3,500.00	-3,500.00	0.0%
Contracted Services - Other	0.00	3,800.00	-3,800.00	0.0%
Total Contracted Services	0.00	7,300.00	-7,300.00	0.0%
Insurance				
General Liability Insurance	2,260.00	2,100.00	160.00	107.6%
Vehicle Insurance	0.00	0.00	0.00	0.0%
Total Insurance	2,260.00	2,100.00	160.00	107.6%
Internet Services	0.00	0.00	0.00	0.0%
Mileage	111.13	900.00	-788.87	12.3%
Other				
Advertising	96.00	290.00	-194.00	33.1%
Dues & Subscriptions	255.00	1,685.00	-1,430.00	15.1%
Food and water	0.00	360.00	-360.00	0.0%
Postage/Mailing fees	91.80	195.00	-103.20	47.1%
Power and Electric	137.53	620.00	-482.47	22.2%
Printing & Copying	519.86	729.00	-209.14	71.3%
Rent Expense	3,133.48	2,700.00	433.48	116.1%
Taxes	369.32			
Telephone	634.02	900.00	-265.98	70.4%
Website/Internet fees	792.82	950.00	-157.18	83.5%
Total Other	6,029.83	8,429.00	-2,399.17	71.5%
Supplies & Materials	466.00	1,000.00	-534.00	46.6%
Training and associated travel	0.00	900.00	-900.00	0.0%
Vehicle Maintenance	0.00	0.00	0.00	0.0%
Wages and Salaries				
Medical Insurance	500.94	6,470.10	-5,969.16	7.7%
Wages and Salaries - Other	14,660.13	38,948.72	-24,288.59	37.6%
Total Wages and Salaries	15,161.07	45,418.82	-30,257.75	33.4%
Total Expense	<u>24,028.03</u>	<u>66,065.82</u>	<u>-42,037.79</u>	<u>36.4%</u>
Net Ordinary Income	44,745.90	3,307.75	41,438.15	1,352.8%
Other Income/Expense				
Other Income				
Refunds	469.00			
Total Other Income	469.00			
Other Expense				
Fire protection	0.00	1,000.00	-1,000.00	0.0%
Total Other Expense	0.00	1,000.00	-1,000.00	0.0%
Net Other Income	469.00	-1,000.00	1,469.00	-46.9%
Net Income	<u>45,214.90</u>	<u>2,307.75</u>	<u>42,907.15</u>	<u>1,959.3%</u>



IVSWCD Staff Report

Tracey Reed

April 12, 2021

Hello Directors,

I have been working 3-6 hours most weeks on IVSWCD business. Arlyse, Kevin, and I are having weekly staff meetings.

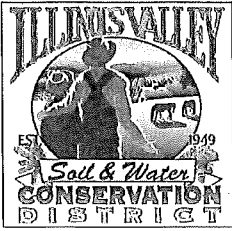
Current projects include:

White Ditch coordination with Angie Boudro. We are planning the next communication with landowners, and coordinating with the field and engineering contractors to move the project forward, and trying to get caught up on past due reports.

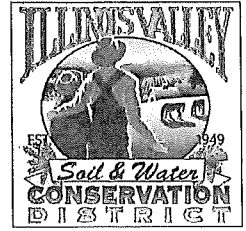
Goff small grant. I am working on getting the landowner cooperative agreement signed so this project can begin on the ground. It is livestock fencing and irrigation improvement on Dwight Creek, very near the California border.

Stakeholder Engagement OWEB resubmittal. I have been working with Kevin on editing our fall 2020 proposal for resubmittal, due on April 26th. We are hoping this program will be funded and we can bring another person into the office as Engagement Coordinator to work with landowners on fire prevention and stream health.

Other reports. I am working to get us caught up on other reports, including for small grants, ODA, and white ditch. And a staff report!



Arlyse DeLoyola
Office Manager | Staff Report
April 2021~ IVSWCD



GENERAL ADMIN

- Payroll submitted.
- Payroll accrual tracked.
- Grant specific expense tracking in QuickBooks and Excel.
- Preparations for board meeting (pre-meeting packet assembly, QB reporting, coordinating agenda, minutes).
- Kept up with partnering agencies newsletters and memos.
- Reconciled QB accounts for month of February and March. Filed all receipts and checks from both after Katrina checked them.
- Voicemails, email and phone calls.

I will not be present at this meeting as I have a vacation planned. My thanks to Tracey for taking up the slack.

The Camps (our Landlords) continue to make slow progress on the common areas of the office. Little by little it is taking shape.

I've received semi-monthly reports from Angie and her invoice from March for eight hours work, most of which was on White Ditch. I have prepared and sent a funds request to OWRD for the latest expenses on the project.

I submitted the financials for Quarter 7 and the final funds request for the biennium on the ODA Capacity Grant.

Arlyse

Application

3-15-2012

Illinois Valley Watershed Council Director

Name:	Patricia Downing	
Mailing Address:	POBox 646, OBrien, OR 97534	
Physical Address:	35253 Redwood Hwy, OBrien, OR 97534	
Phone Number:	541-596-2543 cell phone: 541287-0172	
Occupation:	Nonprofit Development Consultant	
Email Address:	pattydowning2019@gmail.com	

Please complete the following sections. Attach additional sheets (up to 3) if necessary.

Section 1: The goals of the Illinois Valley Watershed Council are:

1. To focus watershed restoration & enhancement efforts on projects & public outreach
2. To foster & improve communications among affected private individuals, interested citizens & representatives of local, state, and federal agencies;
3. To continue the development and implementation of the comprehensive watershed assessment/action plan to achieve and maintain watershed health.

By design, the I.V. Watershed Council is a group of individuals representing a diversity of interests. How will you work cooperatively with other Council members to accomplish these goals? (List examples.)

I have more than 25 years experience working as an Executive Director, Development Coordinator and Grant Writer. Each of those areas requires extensive community and agency partnering, volunteer coordination and by necessity working with individuals of diverse backgrounds. From this I know that successful cooperative endeavors require clear communications, trust building and agreement on common goals and methods. In a lifetime of facilitating communications for non-profit boards (see resume for examples), and in community service, I deeply value and will continue to use these time-honored methods.

Section 2: Please list activities and affiliations that demonstrate your commitment to the environment or watershed.

BA Biology combined Environmental Studies. Board President, then Executive Director, for Rusk Ranch Nature Center, an organization dedicated to nature conservation. IVCDO Environmental Caucus Advisory Group Coordinator. Sierra Club affiliate. Member Western States Outdoor Clubs. Permaculture Design Certificate. Many years as an Exhibits Designer for the Nature Center and curriculum development for conservation based programs and presentations. Designed and implemented presentations on Climate Change. Developed environmental education standards for the Clean Forest Project to align with state and national goals.

Section 3: Please list examples that illustrate your ability to work in cooperation with other community members.

I have many years of experience interfacing with the community. I have networked and outreached to corporations, community leaders and government agencies and established working advisory councils and steering committees. Examples: Ford Leadership Institute graduate; Josephine Community Libraries volunteer; Zonta International member; Founder & Core Coordinator Domestic Violence 2009 Leadership Summit; Core Coordinator Parent Daughter Faire 2010; RCC Core member Art Works Initiative; Elected Board Director Illinois Valley Community Development Organization, elected Chair of the Community Relations Committee; Illinois Valley Garden Tour co-coordinator; Rogue Valley Council of Governments planning survey representative for O'Brien; Forest Service Communication Cadre Liaison: Assisting communications improvements in communities who interface with the Forest Service. I have worked with diverse cultural and economic groups and have a high degree of cultural competence. This experience includes working for the Private Industry Council in Portland teaching gang-affected youth and many years working with impoverished rural communities in Southern Oregon.

Name:	Patricia Downing
Mailing address:	POBox 646, OBrien, OR 97534
Physical address:	35253 Redwood Hwy, OBrien, OR 97534. 541-596-2543. cell: 541287-0172

Please Answer the following Questions to the best of your ability please attach additional sheets as necessary (up to 3).

1 Please list activities and affiliations that demonstrate your commitment to the environment.

BA Biology combined Environmental Studies. Board President, then Executive Director, for Rusk Ranch Nature Center, an organization dedicated to nature conservation. IVCDO Environmental Caucus Advisory Group Coordinator. Sierra Club affiliate. Member Western States Outdoor Clubs. Permaculture Design Certificate. Many years as an Exhibits Designer for the Nature Center and curriculum development for conservation based programs and presentations. Designed and implemented presentations on Climate Change. Developed environmental education standards for the Clean Forest Project to align with state and national goals.

2 Please list examples that illustrate your ability to work in cooperation with other community members.

I have more than 25 years experience working as an Executive Director, Developmen Coordinator and Grant Writer. Each of those areas requires extensive community and agency partnering, volunteer coordination and by necessity working with individuals of diverse backgrounds. From this I know that successful cooperative endeavors require clear communications, trust building and agreement on common goals and methods. In a lifetime of facilitating communications for non-profit boards (see resume for examples), and in community service, I deeply value and will continue to use these time-honored methods.

I have many years of experience interfacing with the community. I have networked and outreached to corporations, community leaders and government agencies and established working advisory councils and steering committees. Examples: Ford Leadership Institute graduate; Josephine Community Libraries volunteer; Zonta International member; Founder & Core Coordinator Domestic Violence 2009 Leadership Summit; Core Coordinator Parent Daughter Faire 2010; RCC Core member Art Works Initiative; Elected Board Director Illinois Valley Community Development Organization, elected Chair of the Community Relations Committee; Illinois Valley Garden Tour co-coordinator; Rogue Valley Council of Governments planning survey representative for O'Brien; Forest Service Communication Cadre Liaison: Assisting communications improvements in communities who interface with the Forest Service. I have worked with diverse cultural and economic groups and have a high degree of cultural competence. This experience includes working for the Private Industry Council in Portland teaching gang-effected youth and many years working with impoverished rural communities in Southern Oregon.

3 The goals of the watershed council are:

- To focus watershed restoration and enhancement efforts on projects and public outreach.
- Foster and improve communication among affected private individuals, interested citizens and representatives of local, state, and federal agencies.
- To continue the development and implementation of the comprehensive watershed assessment and action plan, to achieve and maintain watershed health.

Are you willing to work to accomplish these goals?

ABSOLUTELY YES!	

Patricia C. Downing, BA Biology/Environmental Studies
P.O. Box 646, O'Brien, OR 97534
541-287-0172 nolimlts@frontiernet.net

Experienced Executive Director, Development Director and Non-profit Organizational Consultant
Acquired more than \$1M in grants and resources for nonprofit entities.

EXECUTIVE DIRECTOR, MANAGEMENT AND DEVELOPMENT EXPERIENCE

Executive Director – Rusk Ranch Nature Center (Non-profit Corporation) 2011 - current

- In charge of development and grant acquisitions, projects and reporting.
- Research and develop ecosystem friendly design options for the Wildlife Preserve
- Lead funding strategies, donor relations, strategic planning and board development.
- Oversee capital campaign, donor relations, membership, volunteers & staff
- Coordinate partnerships with agencies to share resources, provide services
- Ensure compliance with federal, state and local regulations
- Provide nonprofit regulatory, best practices and accountability guidance.

Development Director and Education Director - Clean Forest Project (Non-profit Corporation)

- Acquired more than \$238K in grant acquisitions 2010-2011.
- Led the organization in developing funding strategies and innovative educational programs.
- Provided nonprofit regulatory and best practices guidance.
- Developed environmental education standards to align with state and national goals.
- Developed the Legacy Giving program and led Strategic Planning processes
- Developed programming and supervised staff for the Green Teams high school outreach program.

Development Coordinator – Lovejoy Hospice (Non-profit corporation)

Guided the Development process between 2006 and 2010:

- Increased donations and grants from an average of \$54.6K per year to an average of \$162.2K per year.
- Enhanced and tracked donor relations, increasing the database of donors from 400 to 4000.
- Increased local business sponsorship from \$0 in 2005 to \$38.6K in 2009.
- Advanced community goodwill and understanding of the hospice programs.
- Created and coordinated major events fundraisers, Heart of Summer and Light Up A Life.
- Initiated and nurtured collaborative relationships with agencies, partners and community stake holders.
- Initiated sponsor solicitation, donor acknowledgement planning, brochure, website and ad design.
- Developed and managed Lovejoy's comprehensive development and fundraising plan.
- Successfully wrote grants, tracked contracts, designed reporting and accountability processes.
- Responsible for assisting board with resource development and planning.
- Responsible for public relations, radio spots, collaborative networking, public service announcements, civic outreach, fiscal accountability for development, budget advisory, and endowment planning.

Assistant Executive Director - Options for Southern Oregon (Non-Profit Corporation)

- Successfully wrote grants and tracked grant reporting and accountability.
- Implemented fiscal management and budgeting for Transportation Department.
- Supervised employees in administration and transportation departments.
- Produced Annual Report, Quality Assurance Report, Strategic Planning Proposal, and Confidentiality Agreement. Created content for the newsletter & web site. Designed, assembled and maintained the web site. Created a training manual for office staff.

Executive Director - Sage Femme, Inc. (Non-profit corporation)

Lead the program from start to \$.5 million business with four DoE Accredited campuses in three states.

- Developed budget and implemented fiscal oversight. Led the organization in strategic planning, programs, and financial planning in conjunction with the Board of Directors.
- Supervised 25 faculty and employees, verifying payroll fulfillment.
- Maintained quality control measures for accreditation standards.
- Assembled extensive professional school library; researched, reviewed & recommended texts.
- Facilitated communication at all levels of corporate activity and provided detailed reports to board.
- Supervised implementation of all student programs.
- Coordinated outreach for community education and public relations.

NON-PROFIT CONSULTING EXPERIENCE

Non-profit Organizational Consultant - Beyond Limits Consulting Associates – current

Presentations & consulting for Illinois River Valley Arts Council, Illinois Valley Safe House Alliance, HASL Center for Independent Living, The Newcomers Club, The Glass Rail Outfit, Illinois Valley Community Development Organization, Illinois Valley Youth Soccer Club, Grants Pass Kiwanis, Cultural & Environmental Enhancement Network, Zonta International, U.S. Department of the Army, Oakland, CA; Doner Advertising Inc., Detroit, MI; San Diego Jewelers Association. Feasibility Study for Summer Jo's Restaurant for successful state grant eligibility. Presentations for Zonta state conference, Oregon State PTA conference, Josephine Community Libraries, U.S. Department of the Army, Grants Pass Garden Club, and Master Gardeners. Appeared on television spots for San Francisco Urban County Fair. Public television presentation for City of Madison, WI. Delivered numerous presentations and consultations in Communication Skills, Active Listening, Asserting and Non-defensive feedback, Learning Methodologies, Hiring, Training & Retaining Talent and Successful Non-profit Management.

COMMUNITY SERVICE

Josephine County: Past Board President Rusk Ranch Nature Center; Ford Leadership Institute Fiscal Sponsor representative; Josephine Community Libraries volunteer; Zonta International member; Founder & Core Coordinator Domestic Violence 2009 Leadership Summit; Core Coordinator Parent Daughter Faire 2010; RCC Core member Art Works Initiative; Elected Board Director Illinois Valley Community Development Organization, elected Chair of the Community Relations Committee; Illinois Valley Garden Tour co-coordinator; Rogue Valley Council of Governments planning survey representative for O'Brien.

National: Forest Service Communication Cadre Liaison: Assist with planning and presentations for communications improvements in communities who interface with the Forest Service. Vice-president of MEAC National Education Accreditation Board: Interfaced with professional applicants and supported their progress towards accreditation. Reviewed applications and compliance to standards. Implemented site visits. Developed policies and procedures.

California: Researched and co-wrote state certification for California Association of Midwives. Served as fiscal advisor and major donor fund-raiser for California Association of Midwives (CAM). Developed budgetary guidelines and policies. Administration Coordinator for Certification Board of CAM.

EDUCATION

University of California . . University of Wisconsin . . Chapman College . . Cabrillo College

References upon request.

received
3.4.2021

Application Illinois Valley Watershed Council Director.

Name:	Alex Ponder		
Mailing Address:	361 Burgundy Ln. Cave Junction, OR 97523		
Physical Address:	See Above		
Phone Number:	(541) 415-0461	Cell Phone:	(541) 787-7902
Occupation:	Water Treatment Plant Operator		
Email Address:	alex.ponder@cavejunctionoregon.us		

Please complete the following sections. Attach additional sheets (up to 3) if necessary.

Section 1: The goals of the Illinois Valley Watershed Council are:

1. To focus watershed restoration & enhancement efforts on projects & public outreach.
2. To foster & improve communications among affected private individuals, interested citizens & representatives of local, state, and federal agencies.
3. To continue the development and implementation of the comprehensive watershed assessment/action plan to achieve and maintain watershed health.

By design, the I.V. Watershed Council is a group of individuals representing a diversity of interests. How will you work cooperatively with other Council members to accomplish these goals? (List examples.)

I believe that with group input we can come up with viable and attractive ways that benefit everyone's ideas on our watershed. I can listen, offer input, laugh, learn, do research, I am willing to be open to everyone's ideas.

Section 2: Please list activities and affiliations that demonstrate your commitment to the environment or watershed.

I grew up here in the Illinois Valley. I spent my adolescence swimming, hiking, canoeing, fishing, watching beavers come to and from their burrows in the riverbank. I grew up loving every minute I was able to spend in this valley, that love is still with me today.

Section 3: Please list examples that illustrate your ability to work in cooperation with other community members.

I have and continue to volunteer in many organizations throughout the valley, from youth soccer to the yearly Thanksgiving feed at the park. These organizations are composed of people that encompass all walks of life that make this valley unique. I can communicate with most people.

Please return completed application to 102 S. Redwood Highway, Suite 101 or mail to IVWC, PO Box 352, Cave Junction, OR 97523. Questions? Call: 592-3731 or email ivoffice@cavenet.com.

Maining address: 361 Burgundy Ln. Case Junction, OK 71525

Physical address: See Above

Please Answer the following Questions to the best of your ability please attach additional sheets as necessary (up to 3).

1 Please list activities and affiliations that demonstrate your commitment to the environment.

Water Treatment Plant Operator

Backcountry Hunters & Anglers

Hiking

Camping

I want my great-great grandchildren to be able to experience the same beauty of this valley that I have.

2 Please list examples that illustrate your ability to work in cooperation with other community members.

I am open, honest and willing to listen to everyone's ideas.

3 The goals of the watershed council are:

To focus watershed restoration and enhancement efforts on projects and public outreach.

Foster and improve communication among affected private individuals, interested citizens and representatives of local, state, and federal agencies.

To continue the development and implementation of the comprehensive watershed assessment and action plan, to achieve and maintain watershed health.

Are you willing to work to accomplish these goals?

I am completely willing to work towards accomplishing these goals.