

Meeting Minutes

Meeting Called to Order Thursday May 26, 2022, by Bill Reid, Chairman at 7:16 pm

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
William Reid	Marcy Sowa	Joy McEwen
Jim Gurley	Gene Merrill (WC)	Carol Crawford
Janice Denney (WC)	Patty Downing (WC)	Rhett Nelsen
Bob Schmidt	Katrina Poydack	Carol Crawford (WC)
Don Young (WC)		
Bob Webb		
Kevin O'Brien (WC Staff)		
Arlyse DeLoyola (Staff)		
Cheryl Nelson (Staff)		

SCRIBE

Notes were taken by Arlyse DeLoyola

- **Minutes:** The minutes from the April meeting were presented to the Board for review.
 - **Bob Schmidt made a motion to approve the minutes for April.**
 - **Jim Gurley seconded the motion.**
 - **Discussion was held**
 - **The motion was amended with a correction and carried without dissent.**

- **Financials:** The Financial Reports from April 1-30,2022 were presented to the Board for review.
 - **Bob Schmidt made a motion to accept the financial reports.**
 - **Jim Gurley seconded that motion.**
 - **Discussion was held**
 - **The motion carried without dissent.**

OLD BUSINESS

- **Hiring Update:**

The hiring committee interviewed the candidate this week and have scheduled a follow up interview for next week. Discussion was held on the authority of the committee to hire. Arlyse reviewed the expense of advertising so far for this position.

NEW BUSINESS

- **Inland Rogue Ag Water Area Plan Review (action item)** Kevin introduced a request by ODA for participation volunteers were Bob Webb and Rhett Nelsen. Kevin will relay the information.
- **PLCC Cannabis task Force Meeting report:** Kevin and Arlyse reported on their attendance at the first task force meeting. Arlyse gave a list of some of the topics covered and the general direction and content of the committee. Chairman Reed asked all of the board and staff to review HB 4061, which he thinks came as a result of this office's work last year, done by the Community organizer, Chris Hall. It

was suggested that a news article be written highlighting the accomplishments of our community in bringing attention to our valley on this important matter. Kevin suggested we state that we are not done yet.

- **Employee Handbook/Personnel Policy Manual Update:** Arlyse noted that she is drafting a revision of the manual based upon SDAO's model which includes legally required language. She suggested that once the hiring committee finished this task, they move to working on a review and adoption.
- **Farmers' Market:** Discussion was held on whether to staff a booth at the market this summer. It was determined that June 24th would be a good start date. Kevin and Janice volunteered to staff and Don volunteered to make cookies. Kevin asked that everyone commit to volunteering at least once this year.

CONTINUING

- **Staff Reports:**

Kevin reviewed his report noting that he will meet with the County Planning department tomorrow regarding annual and project regulatory permitting on Crooks Creek. The project should be able to begin in early August.

Cheryl reviewed her report and updated the board on the TELE (Tools for Engaging Landowners Effectively) training conducted this morning. Discussion was held on Stakeholder Engagement including the possibility of building a small volunteer crew for fuels reduction and literature on fire-resistant plants.

Arlyse reviewed her report and added that she had spoken to cardinal CEO Arin Carmack regarding the confusion with funders that arises with our co-employment agreement. He drafted a letter explaining that legally, IVSWCD is the employer of record in this situation. She also spoke to him about other options for payroll including an ala carte service that might relieve some of the funders' concerns while saving us money. She will review proposals and have a report next month.

NEXT MEETING

The next meeting is to be held on JUNE 23rd, 2022 at 6:00 PM at the Illinois Valley SWCD Office and via ZOOM.

ADJOURNMENT

The meeting was adjourned at 8:47 pm.

APPROVED MINUTES: *W Reid*

DATE: 6-27-2022