

Meeting Minutes

Meeting Called to Order Thursday October 28, 2021 by William Reid, Chairman at 6:03 pm

LIVE ATTENDEES	ZOOM ATTENDEES	ABSENTEES
William Reid	Carol Crawford (WC)	Joy McEwen (WC)
Katrina Poydack	Jim Gurley	Patty Downing (WC)
Janice Denney (WC)		Gene Merrill (WC)
Bob Schmidt		Marcy Sowa
Don Young (WC)		Kevin O'Brien (Staff)
Bob Webb		Arlyse DeLoyola (Staff)
Tracey Reed (Staff)		
Chris Hall (Staff)		

SCRIBE

Notes were taken by Tracey Reed

- **Minutes:** The minutes from the August meeting were presented to the Board for review.
 - **Bob Schmidt made a motion to approve the minutes for June.**
 - **Katrina Poydack seconded that motion.**
 - **The motion carried without dissent.**

- **Financials:** The Financial Reports from July 1, 2021– August 31, 2021 and July 1, 2019-June 30, 2020 were presented to the Board for review.
 - **Bob Schmidt made a motion to accept the financial reports.**
 - **Jim Gurley seconded that motion.**
 - **The motion carried without dissent.**

OLD BUSINESS

- **Water Quality Committee:**

Chris asked if the District wants to vote to support and partner with the IVWC committee on the water quality strategic plan included in the meeting packets. The board discussed the purpose of the plan, expressed concerns about the capacity to work on it, its relationship to grant funding, and the role of the district.

Bob Schmidt requested that the plan be revised to include endangered fish and partnership with state and federal wildlife agencies. Discussion was held.

 - **A motion was made By Jim Gurley to support the goals of the Water Quality Committee as presented.**
 - **Bob Schmidt seconded the motion.**
 - **The motion passed without dissent.**

- **Advocacy Policy and Position Statements:**

Chris and Bill spoke about the background and purpose of this agenda item. Discussion was held regarding how this proposed policy clarifies the rules for advocacy for the district.

 - **A motion was made by Bob Webb to accept the OACD Position Statements.**

- **Katrina Poydack seconded the motion.**
- **The motion passed without dissent.**
 - **A motion was made by Katrina Poydack to accept the Advocacy Policy.**
 - **Bob Webb seconded the motion**
 - **The motion passed without dissent**
 - **Bob Webb made a motion to delegate authority to advocate on behalf of the District to Chris Hall, Tracey Reed, Jim Gurley, Katrina Poydack, and Bill Reid, as written in the provided policy template.**
 - **The motion was seconded by Bob Schmidt**
 - **The motion passed without dissent.**
- **Water Quality Monitoring:**

Discussion was held regarding parameters to monitor for and on which streams. Monitoring would not begin until next spring. Chris offered to research temperature loggers and provide more information at the next meeting regarding scope, scale, locations, number of loggers, price points, best practices for placement, and retention of loggers. Tracey offered to assist. There was discussion on the impacts of water withdrawals on temperature and the impact of trees on stream flow. Jim Gurley suggested we may be able to test our samples in house, which would be more affordable than using a water lab.

NEW BUSINESS

- **Storage Issue:**

A+ Mini Storage has a 10 X 20 unit available. The advertised rate is about \$130

 - **Bob Schmidt made a motion to have staff rent a unit at A+ that is the smallest size that will accommodate our needs, providing it costs within 15-20% of the local storage rates, is not more than \$130 a month, and Arlyse approves that we can afford it.**
 - **Bob Webb seconded the motion.**
 - **The motion passed without dissent.**
- **Requested Change to Tracey Reed's position:**

Tracey presented a brief summary of her achievements during her 5 years of employment with the SWCD and requested approval of the changes drafted in an updated position description. She would like her title to become Conservation program manager and would like to work 20 hours per week.

 - **A motion was made by Bob Webb to approve these changes.**
 - **Bob Schmidt seconded the motion**
 - **The motion passed without dissent.**

Discussion followed regarding Tracey's list of organizations to network with. Bob Schmidt stresses she needs to network with OWEB. Also discussed was hiring for the Engagement Coordinator position funded by the Stakeholder Engagement grant proposal. Chris expressed interest in being hired into that position when his current job ends. Bill expressed uncertainty of the rules regarding re-hiring a temporary employee and Tracey volunteered to seek clarification from ODA.

- **Board Succession:**

Tracey requested that board members begin thinking about succession and who may like to succeed Bill as board President in the future. Discussion ensued about the IVWC directors potentially leaving the SWCD board. Chris proposed that IVWC board members could serve on an advisory board to the SWCD, similar to the existing framework of having non-voting associate directors. Bill expressed concern about a lack of leadership for the Council because members do not have to run for election. No decision was made. The board acknowledged the ability to hold a special meeting to make a decision before the next board meeting.

- **Meeting length:**
No decision was made regarding formally extending the length of the meeting or changing the meeting frequency back to monthly. The board acknowledged that meeting bimonthly makes a much longer meeting than we used to have.
- **Proposal For County Grant:**
Chris informed the board that we need to find unrestricted funds for the advocacy portions of his job duties, and he has contacted Josephine County's Wally Hicks and Darin Fowler requesting a grant in support of this advocacy.
- **City Water Sales:**
Chris presented information about city bulk water sales and inquired about advocating around the issue, since the greater community has identified Bulk Water Sales as one of their biggest concerns. Bill stated that the information Chris made available will be in the advocacy packet he is producing for the SWCD, but that the district is not interested in confronting the City of Cave Junction with this issue. The compiled information should be used for advocacy above the local city government level. He agreed that keeping up on sales volume is important to the watershed.
- **Sample letters to Government Officials:**
Chris discussed the November 7th Town Hall meeting, the purpose of which is to share information and data regarding community sentiment, to present a sample letter or set of letters for community members to sign, and to begin a petition drive.
Chris also shared his completed map of all of the Cannabis grows in the Illinois Valley as of August 2, 2021.
The board requested that any discussion of the Bulk Water Sales be worded to state that the problem is with the water trucks, not the city of Cave Junction.
- **White Ditch:**
Tracey described problems with the contract for water rights research and survey and requested board assistance to resolve the contract issues. She cited a conversation with Denise Hoffert that corroborated her experience with the contractor behaving unprofessionally. Bill said that we still need to try and get the ditch loss survey and report from the contractor before closing out the contract and that Tracey should draft communication to the contractor for Bill to send. Tracey reiterated that she does not wish to communicate with the contractor further and again requested that the board step in.
- **OACD Ballot:**
 - **A motion was made by Katrina Poydack to support all of the candidates running for the OACD Board unopposed.**
 - **The motion was seconded by Bob Schmidt**
 - **The motion passed without dissent.**

Tracey pointed out the dates and agenda for the upcoming OACD Conference and invited the board to come into the office to participate in the virtual conference.

CONTINUING

- **Staff Reports:**
Tracey and Chris gave quick reports. Tracey was invited to join the board of the Rogue Basin Partnership.

NEXT MEETING

The next meeting is to be held on December 16 at 6:00 PM at the Illinois Valley SWCD Office and via ZOOM. It will be the Annual Meeting.

ADJOURNMENT

- The meeting was adjourned at 9:06 pm

APPROVED MINUTES: William J. Reid

DATE: 1-18-22